

## Kansas Advisory Committee Orientation Meeting

### Ethics Review

- As special government employees, Committee members may not engage in lobbying or fundraising during Advisory Committee Meetings, or any time they are acting in their official capacity as Committee members. When outside of Committee meetings and not acting in their role as special government employees, Committee members are free to engage in such activities.
- Committee members should not speak on behalf of the Committee in any public capacity unless officially authorized to do so by a majority of the Committee. Committee members are free to list their membership on the Committee as part of their credentials in public communications.
- If Committee members have any questions regarding potential conflicts of interest or ethics violations, they should contact the Regional Programs Unit at 312-353-8311 to discuss.

### State Advisory Committee Projects

- One suggested process for developing a project is as follows:
  - Committee deliberation and development of project **concepts**;
  - Committee **selection** of a project topic;
  - Development of a project **proposal** with Committee approval;
  - Project **Implementation**, including hearing of public testimony;
  - **Drafting** of **report or advisory memo** including findings and recommendations to submit to the Commission, with Committee approval;
  - **Publication** of Report or Advisory Memo and distribution to stakeholders.
- Recent examples of other State Advisory Committee projects:
  - The School to Prison Pipeline (Indiana, Oklahoma)
  - Hate Crime (Wisconsin, Illinois, Ohio)
  - Immigration Reform (Illinois)
  - State Level Immigration Enforcement (Nebraska)
  - Police and Community Relations (Missouri)
  - Civil Asset Forfeiture (Michigan)
  - Federal Childcare Subsidy Distributions (Mississippi)
  - Voting Rights (Kansas, Illinois)
  - Environmental Justice (Illinois)
  - Seclusion and Restraint of Children with Disabilities in School (Kansas)